

3-6-3 EX OFFICIO COMPTROLLER

The City Manager shall be Ex Officio Comptroller only for the purpose of membership on the Board of Trustees of the Firefighters Pension Fund. Any other statutory duties of the Comptroller shall be carried out as provided in this Code.

3-6-4 BOND

The City Manager shall furnish a bond to the City conditioned for the faithful performance of his/her duties and according to the provisions of Article 3, Chapter 15 of this Code.

3-6-5 COMPENSATION

The City Manager shall receive compensation in such amount and manner as the Council shall fix from time to time in the annual budget.

3-6-6 DUTIES OF MANAGER

The City Manager shall perform such duties as herein provided:

The City Manager shall be the chief administrative officer of the City and shall be responsible to the Mayor and to the City Council for the management and operation of all of the affairs and the departments of the City. As such administrative officer, the City Manager shall have the management and control of all matters and things pertaining to the operation and maintenance of the properties of the City and of all of the departments of the City, including the Department of Public Works, the Fire Department, the Police Department, the Department of Preservation and Development, the Department of Finance and the general offices of the City. The City Manager shall also have supervision of such other administrative agencies and departments and officers as may be hereafter created by the City Council unless the management and control of such departments and officers is expressly delegated elsewhere. The City Manager shall have custody and control of all documents, including debts, mortgages, leases, contracts, judgment orders, notes, bonds and evidences of indebtedness belonging to the City except such as are directed by law or ordinance to be deposited elsewhere. Specifically, but not in limitation of the above, the City Manager shall have the following additional powers and duties:

- A. The City Manager shall recommend to the Mayor the appointment of all employees who are required by law to be appointed by the Mayor. The City Manager may remove or suspend any such employee when such removal or suspension shall be consistent with the best interests of the City. All such recommendations for appointment or any removal or suspension shall be based upon merit and upon the qualification or disqualification of such employee without regard to political belief or affiliation.