



CITY OF PARK RIDGE

MEMORANDUM

TO: Mayor Howard P. Frimark
Members of the City Council

FROM: Wayne Zingsheim, Director of Public Works

DATE: June 5, 2008

SUBJECT: Background Memo for Public Works Committee Meeting for June 11, 2008

Please note that this meeting will be held at 7:00 P.M. at the Public Works Service Center.

- I. APPROVAL OF MEETING MINUTES FROM THE MAY 21, 2008 MEETING
- II. NON-MEMBER ALDERMAN WISHING TO BE HEARD ON NON-AGENDA ITEMS
- III. CITIZENS PRESENT WISHING TO BE HEARD ON A NON-AGENDA ITEM
- IV. ACTION ITEMS

A. Approval of the Proposed 2008/2009 Mandatory Sidewalk Replacement List

Attached is the draft Ordinance for the mandatory sidewalk replacement list determined by a citywide survey. These are sidewalk squares (5' X 5' = 1 square) at locations identified as "Priority A" per our sidewalk policy (see attached policy). City Engineer Mitchell will explain the policy and the process.

The 2008/2009 budget estimates a total of 2,000 squares replaced, both mandatory and voluntary, with a citizen's cost share of \$65 per square.

The Sidewalk Program Contract went out for bid in August 2007. This was a one year contract with an option for a second year.

Staff cannot invoice the residents for the mandatory squares until after the Ordinance has been approved by the City Council. Due to the schedule of Summer Council meetings, staff recommends that this Ordinance be passed in one reading. This would allow for the program to be completed this construction season and not be continued into Spring 2009.

Staff recommends the following motion:

(MOVE THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE ESTABLISHING A 2008/2009 LIST FOR MANDATORY REPLACEMENT OF DEFECTIVE SIDEWALKS.)

Our Mission:

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENCE IN CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE. SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

B. Approval of Contract for Source Capture System at the Public Works Service Center

On May 28 Alderman Bach and staff met with Service Center employees to gather their input on how best to proceed on improving the air quality. It was generally agreed upon by the employees and Alderman Bach to have the direct capture system installed before balancing the air system. The building would then be reevaluated after the installation of the source capture system.

Staff has received three proposals for this work ranging from a low of \$82,535 to a high of \$105,230. The low proposal is from Hastings Air Energy Control, Inc. of Lake Bluff.

Staff recommends the following motions:

(MOVE THE CITY COUNCIL APPROVE THE WAIVING OF THE BIDDING PROCESS FOR THE CONTRACT FOR A SOURCE CAPTURE SYSTEM AT THE PUBLIC WORKS SERVICE CENTER.)

(MOVE THE APPROVAL OF THE CONTRACT WITH HASTINGS AIR ENERGY CONTROL, INC. OF 28835 HERKY DRIVE, UNIT #118, LAKE BLUFF, ILLINOIS 60044 FOR THE INSTALLATION OF A SOURCE CAPTURE SYSTEM AT THE PUBLIC WORKS SERVICE CENTER, IN THE AMOUNT OF \$82,535.)

C. Approval of Easement Agreement for 10 North Summit Avenue

Attached is a memorandum from City Manager Pro Tempore Maller and Assistant Director Davis regarding a request from the Summit Square Retirement Facility for an easement agreement for 10 North Summit. This easement agreement would allow for the construction of two (2) exit stairways on city property.

Staff recommends the following motion:

(MOVE APPROVAL FOR THE CITY MANAGER TO SIGN AN EASEMENT AND LICENSE AGREEMENT WITH THE OWNERS OF 10 NORTH SUMMIT AVENUE TO ALLOW FOR THE CONSTRUCTION OF TWO EMERGENCY EXITS AND STAIRWAYS.)

D. Illinois Department of Transportation Busse Highway Paving Addendum Agreement and Resolution

The Illinois Department of Transportation (IDOT) will be resurfacing Busse Highway from Dempster/Miner Street to Touhy Avenue. The city first entered into an Agreement with IDOT for this project on June 17, 2004, which expired on June 14, 2007. An Addendum Agreement extending the term of the original Agreement to July 1, 2011 is now required.

IDOT policy is that the city must share in the cost of the resurfacing of the parking lane portion of this project within our city limits. This work will include some curb and gutter, drainage structure cleaning and adjustment, and striping. The city's portion is \$190,000, which will be paid from Motor Fuel Tax (MFT) funds.

The MFT account does not have sufficient funds that are required for the city portion. Director Lembesis has stated that the General fund will lend the MFT fund the required monies. MFT will then have a liability to the General fund that will be paid back when monies are available.

The City Attorney has reviewed both the Addendum Agreement and the Resolution, copies of which are attached.

Staff recommends the following motions:

(MOVE THE CITY COUNCIL APPROVE THE ILLINOIS DEPARTMENT OF TRANSPORTATION ADDENDUM AGREEMENT FOR THE BUSSE HIGHWAY RESURFACING PROGRAM.)

(MOVE THE CITY COUNCIL APPROVE THE ILLINOIS DEPARTMENT OF TRANSPORTATION FUNDING RESOLUTION TO USE MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$190,000 FOR THE BUSSE HIGHWAY RESURFACING PROGRAM.)

V. DISCUSSION ITEMS

A. Utility Easement for 1100 South Broadway Avenue

This item was deferred at the Committee's May 21 meeting.

To summarize this matter, this area of South Broadway is a privately owned street with the only easement being a 'roadway' easement for access to the residences with no designated 'utility' easement in place. Four homeowners approached the City for the watermain installation and agreed to grant the City a utility easement for the watermain free of charge, as it clearly benefits them to have this.

The location of the new watermain was chosen at the edge of the roadway because it was well within the existing roadway easement, and because it was in line with the two tie-in points. One tie-in point was in the property to the north of the four residents involved in the project (1100 South Broadway), the other was in the property to the south (1112 South Broadway). Both of these property owners were contacted several times prior to construction start to notify them of the work.

After the start of the construction in January of 2007, Mrs. Berka, the property owner of 1100 South Broadway, notified the City that the contractor was working on private property. The connection to the existing watermain had already been made and a new valve had already been installed. The contractor installed the remainder of pipe along the 1100 South Broadway property and completed the project.

Mrs. Berka and her attorney approached the City to purchase a 'water' easement for access and maintenance of the watermain that was installed within the roadway easement within their property. Their justification is that watermain is not included within the provisions of a roadway easement.

Though it is unique for a resident to object to something that obviously benefits them, the language of the roadway easement does not include public utilities. An agreement was reached in February 2008 for the City to pay Mrs. Berka \$19,900 for the acquisition of a water easement on their property. This amount is based on the size of the easement and estimated costs for this type of easement.

Mrs. Berka has requested several changes to the language of this agreement. On May 27, 2008 City Manager Pro Tempore Maller notified Mrs. Berka that the previous offer made by the City in the grant of easement signed by former City Manager Schuenke on February 29, 2008 was rescinded. She invited Mrs. Berka to attend the Committee's June 11 meeting.

We will discuss this matter.

VI. ADMINISTRATION REPORT

A. Change in Committee Meeting Schedule

Due to the summer schedule for City Council meetings, staff proposes cancelling the June 18 Committee meeting. The Committee will still meet twice, July 2 and July 16, before the next Council meeting on July 21.

VII. PENDING ITEMS

VIII. NEW BUSINESS

IX. ADJOURNMENT