

## APPENDIX B

### STATUTORY REQUIREMENTS FOR COUNCIL VOTES AND ACTIONS EXCERPTED FROM THE ILLINOIS COMPILED STATUTES

The following list is illustrative only and may not be complete.

**The affirmative vote of four aldermen is required for passage of all ordinances and resolutions or motions except as otherwise provided.**

The affirmative vote of five of the corporate authorities (including the mayor) is required in the following instances:

1. To change an ordinance to provide for the election rather than the appointment of a City Collector, City Marshal, Superintendent of Streets, Corporation Counsel, City Comptroller, and other City officials
2. To expel an alderman.
3. To pass an ordinance and resolution or motion that has been returned to the City Council by the mayor without the mayor's signature.
4. To change the setback lines as set forth in municipal ordinances.
5. To pass an annexation agreement.
6. To enter into a lease for machinery or equipment to be used by the City provided that the term of the lease does not exceed five years.
7. (a) To purchase or lease real or personal property for use by the City, provided that the term of the lease or purchase does not exceed twenty years.  
  
(b) To enter into a lease-purchase agreement for real or personal property to be used by the City.
8. To levy a tax higher than that provided by state law for improvement of the waterworks system.
9. Any such contract may be entered into by the proper officers without advertising for bids.
10. Lease or convey any City property in excess of two years.
11. To accept the high bid or any other bid determined to be in the best interest of the City for the sale of real estate. However, only a majority is required to reject all bids.

12. To dispose of City-owned personal property by (a) sale with or without advertising; (b) converting to some other piece of equipment usable by the City; or (c) by means of a trade-in for a new piece of equipment.
13. To raise the amount of levy above that provided for in State law for the improvement of streets and bridges.

**The affirmative vote of five aldermen is required:**

1. To pass an ordinance to vacate a street or alley.

**Other information:**

1. The corporate authorities may by ordinance compel attendance at Council meetings.
2. The mayor or any two aldermen may call a special meeting of the City Council.
3. The mayor shall not vote except (a) in the event of a tie; (b) if fewer than seven aldermen are present, and where only three of the aldermen elected voted in favor of an ordinance, resolution or motion even though there was no tie vote; and (c) where a vote greater than a majority of the corporate authorities is required.
4. Upon the request of any two aldermen present, any report of a committee of the Council shall be deferred for final action thereon to the next regular meeting of the City Council after the report is made.
5. The mayor, if he approves of them, signs all resolutions and motions which (a) create any liability against the City; (b) provide for the expenditure or appropriation of City funds; and (c) provide for the sale of any City property; the mayor signs all ordinances.

If the mayor disapproves, he shall return the ordinance, resolution or motion to the City Council with his written objections no less than five days after passage for consideration at the next regular meeting. The mayor may disapprove of any ordinance, resolution or motion making an appropriation in its entirety or any one of several sums of the appropriation. If the mayor fails to return the ordinance, resolution within the specified time, it shall become effective despite the absence of his signature.

6. No vote of the City Council shall be reconsidered or rescinded at a special meeting, unless there are present at a special meeting as many aldermen as were present when the vote was taken.