

To: Board of Education  
Phillip Bender, Superintendent

From: Rebecca Allard, Business Manager

Subject: Paid Lunchtime Supervision

Date: March 14, 2011

**Background**

Parent's Paid Lunch and Before School Care of District 64 (PPLP), an Illinois not-for-profit corporation, provided the elementary lunchtime supervision until the fall of 2007. At the time of the dissolution of PPLP, all employees of PPLP were offered employment within the District 64 lunchtime supervision program.

In 2007, it was determined that PPLP had accumulated \$151,256 in surplus funds prior to the dissolution of the not-for-profit. These funds were distributed between the elementary PTO's (\$50,000) and District 64 (\$101,256). The funds were to be used for expenses related to the operation of the lunch supervision program.

The \$101,256 supported the District 64 lunch program, as a cost center, until the 2009-10 school year where the cost center ended the year with an operating fund deficit of approximately \$60,000.

**Current Status**

The fees for lunchtime supervision have not been increased in ten years and revenues are not keeping up with expenses. It is anticipated that the 2010-11 program will end the year with a deficit of approximately \$75,000 and the 2011-12 deficit is estimated at \$90,000.

The operating deficit will continue to increase without an increase in the fees associated with the lunch supervision program. The operating fund deficit does not consider the costs associated with the students who qualify for free lunch or the special needs students. The special needs teacher assistants provide the supervision of the special needs students.

**Recommendation**

Increase the fees for lunch supervision from \$140 to \$165 if paid for on or before July 15. If fees are paid after July 15 the fee would increase from \$190 to \$240.

In addition to the fee increase the administration should evaluate the lunch supervision program for cost savings. Student safety, both in the lunchroom and outside, will be the primary consideration in any future recommendations.