



MEMORANDUM

Cardiac Monitor Bid Evaluation Committee **Meeting Minutes—Wednesday February 12, 2014** **City Manager's Office**

Present:

Committee Chairperson: Battalion Chief Norton

Committee Members:, Deputy Fire Chief Sorensen, City Manager Hamilton, Pete Bostrom, City Attorney Buzz Hill via conference call

Meeting called to order at 0900 hours by Battalion Chief Norton.

The meeting was moved to the City Manager's office since there would only be 4 committee members attending in person.

Battalion Chief Norton presented the members with spread sheets outlining the quantities, item price, and total pricing for each of the 3 bidders. Pete Bostrom scanned the documents and emailed them to City Attorney Buzz Hill.

The committee discussed the pricing sheets. Battalion Chief Norton explained the notations in red on the side of the tables were there for clarification of the figures and amounts shown. City Manager Hamilton commented they seemed self-explanatory.

Further discussion centered around comparing "apples to apples" in including the quote for 5 Masimo RAD-57 SpCO monitors in the bid from Philips, since the Philips monitor does not provide this capability. Battalion Chief Norton explained the quote he obtained was directly from Masimo, and that he had done an internet search for comparative prices. The results of the search revealed Masimo had the lowest price per monitor and was the only vendor who could provide a 3 year extended warranty. Additionally, the purchase of the 3 year warranty reduced the price of the pediatric sensor by \$300/unit. The total quote from Masimo was \$25,563.10. The committee was unanimous in agreeing this figure should be included in the Philips bid price.



After considering all the included accessories, additional required accessories, 4 year extended warranties, and trade-in values given by each bidder for the existing Zoll M Series monitors, it was determined that Zoll was the lowest responsive responsible bidder with a total bid price of \$158,695.55. Philips total bid price was \$162, 223.10 including the \$25,563.10 quote from Masimo, and the Physio-Control total bid price was \$164,401.66.

It was determined that a Public Safety item should be included in the February 24, 2014 Committee of the Whole meeting for action on the recommendation of the committee.

All appropriate material from the bid evaluation, along with a cover memo would be included in the agenda item.

The meeting was adjourned at 0945 hours.

Minutes recorded and submitted by Battalion Chief Norton

QUANTITY LIST FOR CARDIAC MONITOR/DEFIBRILLATORS

18 – TOTAL BATTERIES

2 – SETS OF 4 BAY BATTERY CHARGING CAPABILITY

7 – 12-LEAD CABLES

7 – MAIN EKG CABLES

5 – SpO²/SpCO CABLES

7 – ADULT SpO²/SpCO SENSORS

6 – PEDIATRIC SpO²/SpCO SENSORS

5 – SETS OF 3 ADULT SIZE AND 1 PEDIATRIC SIZE BLOOD PRESSURE CUFFS

1 – BOX CAPNOGRAPHY FILTERLINES FOR INTUBATED PATIENTS

1 – BOX CAPNOGRAPHY FILTERLINES FOR ADULT NON-INTUBATED PATIENTS

1 – BOX CAPNOGRAPHY FILTERLINES FOR PEDIATRIC NON-INTUBATED PATIENTS

10 – SETS ADULT DEFIBRILLATION PADS

5 – SETS PEDIATRIC DEFIBRILLATION PADS

5 – IN VEHICLE MOUNTING BRACKETS

5 – CARRYING CASES WITH POUCHES

20 – ROLLS OF PRINTER PAPER