The SRO will keep an activity log documenting his/her education, resource and security activities, which will be available to the District upon request. The SRO will provide a summary of the activity log that will become part of the end-of-year report provided to the Board of Education. The District may, at its option, communicate updates about the SRO pilot program to parents and the larger School community via social media, newsletter, or other means of communication.

The duties and responsibilities enumerated in this Exhibit CB are exhaustive, and the SRO shall not perform any duties or responsibilities while serving as SRO on School property, including but not limited to, searches and interviews of students, without the School principal's (or in the absence of the School principal, the School administrator who is acting as principal) consent and at the School principal's (or in the absence of the School principal, the School administrator who is acting as principal) direction. The parties do not intend for the SRO to participate in student discipline unless: (1) there are exigent circumstances necessitating the SRO's participation, or (2) the Principal has expressly requested the SRO's participation. In the latter instance, Before authorizing the SRO's participation in the discipline of a special education student, the Principal must consult with the student's case manager or the District's Director of Special Education before requesting the SRO's participation in the discipline of a special education student. Further, absent exigent circumstances, Tthe SRO shall not knowingly participate in the discipline of a special education student without the express consent of the Principal.

## DISTINGUISHING DISCIPLINARY MISCONDUCT TO BE HANDLED BY SCHOOL OFFICIALS FROM CRIMINAL OFFENSES TO BE HANDLED BY POLICE DEPARTMENT:

The Parties acknowledge that police officers are responsible for criminal law issues, not school discipline issues. Thus, absent exigent circumstances, incidents involving public order offenses shall be considered school discipline issues to be solely handled by School officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest). If the SRO becomes aware of a student discipline issue, he/she shall refer the issue to the School principal or assistant principal.

Moreover, students shall not be arrested by the SRO when he or she is serving in that capacity at the School, except where exigent circumstances exist. Further, the School principal or assistant-principal shall be consulted prior to an arrest of a student where practicable and the student's parent or guardian shall be notified of a child's arrest immediately, unless otherwise directed by the Police Department. If the SRO encounters a student fight, he/she shall respond to it in accordance with the District's existing practices and procedures, including an emphasis on deescalation.